



INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

FRIDAY, 16 MAY 2014

Please find enclosed Decision Notices in connection with the following:

ODD1 Award of Contract - Marsh Plastic Fencing (Page 1)

ODD2 Award of Contract Marsh Fencing - Ground works (Page 2)

ODD3 Award of Contract Trumacar Kitchens - Electrical Supplies (Page 3)

ODD4 Award of Contract - Supply of Kitchens for Trumacar (Page 4)

Please note that these are subject to call-in.

Queries regarding these documents

Please contact Liz Bateson, Democratic Services - telephone 01524 582047, or e-mail ebateson@lancaster.gov.uk.

Democratic Services,
Town Hall,
Dalton Square,
Lancaster,
LA1 1PJ

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Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: AWARD OF CONTRACT – MARSH FENCING - PLASTIC			
NAME OF DECISION TAKER:	MARK DAVIES		
POSITION AND RESPONSIBILITY HELD:	CHIEF OFFICER (ENVIRONMENT)		
CONTACT OFFICER:	CHRIS DUNFORD		
TELEPHONE:	01524 582421		
E-MAIL:	cdunford@lancaster.gov.uk		
Details of Decision: That the contract for Marsh Fencing (Plastic) be awarded to Highwood as per the tender documents.			
Reasons for the decision: An exception to the CPR was granted to tender for these goods to one supplier only. The costs are within the budget. Housing Revenue Account & Capital Programme – Cabinet Minute 87 (11.2.14) & Council Minute 120 (26.2.14) refer.			
IS THE DECISION URGENT No PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES) SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER: MARK DAVIES			
DATE: 9.5.14			
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO. ODD1
DATE DECISION TAKEN:	9.5.14	DATE RECEIVED BY DEMOCRATIC SERVICES:	15.5.14
DATE DECISION PUBLISHED:	16.5.14	IMPLEMENTATION DATE (publication day + 5 working days):	27.5.14

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: Award of contract for Marsh Fencing Ground Works			
NAME OF DECISION TAKER:		MARK DAVIES	
POSITION AND RESPONSIBILITY HELD:		CHIEF OFFICER (ENVIRONMENT)	
CONTACT OFFICER:		CHRIS DUNFORD	
TELEPHONE:		01524 582421	
E-MAIL:		cdunford@lancaster.gov.uk	
Details of Decision: That JC Critchley be awarded the contract for Marsh Fencing Ground works as detailed in the tender documents.			
Reasons for the decision: The contract has been awarded to the lowest tender proposed for acceptance from the bill of quantities. Housing Revenue Account & Capital Programme – Cabinet Minute 87 (11.2.14) & Council Minute 120 (26.2.14) refer.			
IS THE DECISION URGENT No PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN:		n/a	
SIGNATURE OF DECISION TAKER:		MARK DAVIES	
DATE:		9.5.14	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO. ODD2
DATE DECISION TAKEN:	9.5.14	DATE RECEIVED BY DEMOCRATIC SERVICES:	15.5.14
DATE DECISION PUBLISHED:	16.5.14	IMPLEMENTATION DATE (publication day + 5 working days):	27.5.14



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**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: AWARD OF CONTRACT – TRUMACAR KITCHENS – ELECTRICAL SUPPLIES			
NAME OF DECISION TAKER:	MARK DAVIES		
POSITION AND RESPONSIBILITY HELD:	CHIEF OFFICER (ENVIRONMENT)		
CONTACT OFFICER:	CHRIS DUNFORD		
TELEPHONE:	01524 582421		
E-MAIL:	cdunford@lancaster.gov.uk		
That Yess Electrical be awarded the contract to supply electrical supplies for Trumacar Kitchens as per the tender documents.			
Reasons for the decision:			
The contract has been awarded to the lowest tender proposed for acceptance from the bill of quantities.			
IS THE DECISION URGENT			
No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN:		n/a	
SIGNATURE OF DECISION TAKER: MARK DAVIES			
DATE:		9.5.14	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ODD3
DATE DECISION TAKEN:	9.5.14	DATE RECEIVED BY DEMOCRATIC SERVICES:	15.5.14
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EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: Award of contract for Kitchen Supplies for Trumacar Kitchens			
NAME OF DECISION TAKER:	MARK DAVIES		
POSITION AND RESPONSIBILITY HELD:	CHIEF OFFICER (ENVIRONMENT)		
CONTACT OFFICER:	CHRIS DUNFORD		
TELEPHONE:	01524 582421		
E-MAIL:	cdunford@lancaster.gov.uk		
Details of Decision: That Magnet be awarded the contract to supply Kitchens at Trumacar as per the tender documents.			
Reasons for the decision: Two suppliers were invited to tender. The contract has been awarded to the lowest tender. Housing Revenue Account & Capital Programme – Cabinet Minute 87 (11.2.14) & Council Minute 120 (26.2.14) refer.			
IS THE DECISION URGENT No			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES) SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: n/a			
SIGNATURE OF DECISION TAKER:		MARK DAVIES	
DATE:		9.5.14	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO. ODD4
DATE DECISION TAKEN:	9.5.14	DATE RECEIVED BY DEMOCRATIC SERVICES:	15.5.14
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